



Arizona Immunization Program Office  
Vaccines for Children Program  
150 N. 18<sup>th</sup> Avenue – Suite 120  
Phoenix, Arizona 85007  
Phone: (602) 364-3642 Fax (602) 364-3276



### Incident Report for Temperatures outside the Normal Range

Provider Name: \_\_\_\_\_ VFC PIN: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

**Refrigerator** should be between **+35° and 46° F** (2° to 8° C). **+40° F** is the ideal temperature.  
**Freezer** should be **+5° F** (-15° C) **or colder** for Varicella, MMRV. **0° F or colder** is ideal.

**Call the Phoenix Office Immediately (602) 364-3642 If The Following Should Occur:**

- When temperatures are out of range call for instructions.
- If you have a power failure, do not open refrigerator/freezer, call for instructions.

Date & Time of Incident: \_\_\_\_\_ Temperature: \_\_\_\_\_  
(Please record either F or C and also plus or minus)

Type of Incident: (i.e. refrigerator too cold) \_\_\_\_\_  
\_\_\_\_\_

VFC notified: ☐ YES ☐ NO Name of VFC person: \_\_\_\_\_

**Action taken:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Follow-up temperature reading: \_\_\_\_\_ Time: \_\_\_\_\_ Date: \_\_\_\_\_

**Fax this report with your temperature log to: (602) 364-3276**

**For office use only**

Date received: \_\_\_\_\_

Received by: \_\_\_\_\_

This report is to be attached to the Return/Adjustment form if there is wastage of vaccine. If no vaccine wastage then file in the correspondence section.